

Hamiltonban Township
23 Carrolls Tract Road, Fairfield, PA 17320
Board of Supervisors Workshop
February 26, 2015

At 7:00 PM Chairman Gordon called the meeting to order. He announced that the meeting is being recorded for the sole purpose as a review aid in compiling the written minutes.

Supervisors Present: Chairman Robert L. Gordon, Vice-chairman Doug Woerner, Coleen N. Reamer, LuAnn M. Dille, and J. Edward Deardorff.

Staff Present: Secretary/Treasurer Deborah K. Feiler.

Public Present: None.

Township Business: The following Township business was discussed:

Prior to the Workshop, Solicitor Battersby recommended to the Board two options for settlement of the Knouse Foods tax assessment appeal. The Board considered the two options which are to refund Knouse Foods a lump sum of \$15,183 or to credit their tax bills by \$7,639 and \$7,544 consecutively for two years. The Board will take action on this matter at the March Board of Supervisors Meeting. \$13,000 was budgeted for this appeal in 2015.

Prior to the workshop, Fred Heerbrandt of Wm. F. Hill & Assoc., Inc. submitted to the Board for their review a draft copy of the Official Act 537 Plan Sewage Facilities Plan that he has been working on for the Township. The Board looked over the draft and will submit questions to Fred.

Supervisor Dille suggested that the Township Cell Phone Policy be reviewed and updated as some items in the Policy are now obsolete due to the new cell phone plan. The Personnel Policy will also be reviewed in the near future.

Chairman Gordon mentioned to the Board that he will be commenting on the Adams County Functional Road Classification Matrix that was sent to each Municipality for their review. He is questioning why the Matrix does not agree with the South West Joint Comprehensive Plan. The Functional Classification of a road is used primarily to determine eligibility for Federal Highway Funds.

The following Road Department items were discussed: 1) Fuel bids that will be opened at the March Board meeting and what is to be considered a fair price for fuel; 2) the presentation that was given by D.E. Gemmill, Inc. on their Traffic Sign Management, Reflectivity and Assessment Program. PennDOT mandates that a Sign Reflectivity Plan needs to be in place for each Municipality; 3) Road Coordinator Deardorff stated that for an average three to five inch snow storm, winter road treatments average \$20 of material and one to one and a half hours of labor per mile; and 4) how to control costs by looking into other options for the preparation of a bid package for a canopy over the fueling station.

Supervisor Reamer mentioned that she reviewed the 2014 Year End Pension Report from PMRS. The year end balance for the Non-Uniform Pension which covers three employees is \$193,000 and the year end balance for the Police Pension is \$84,000. Supervisor Reamer will contact PMRS to find out what happens to the Police Pension as the Township no longer has a Police Department.

Chairman Gordon went over the items that will be on the March Board of Supervisors meeting agenda.

At 8:05 PM the Board of Supervisors unanimously approved to adjourn the workshop.

The next Board of Supervisors meeting is March 3, 2015 at the local prevailing time of 7:00 PM.

Deborah K. Feiler, Secretary/Treasurer

Robert L. Gordon, Chairman