

Hamiltonban Township Board of Supervisors

23 Carrolls Tract Road, Fairfield, PA 17320

Regular Monthly Meeting Minutes

September 2, 2014

At 7:00 PM Chairman Gordon called the meeting to order and welcomed the public. The Pledge of Allegiance was recited. He announced that the meeting is being recorded for the sole purpose as a review aid in compiling the written minutes.

Supervisors Present: Robert L. Gordon, Doug Woerner, J. Edward Deardorff and LuAnn M. Dille. Coleen N. Reamer was excused from the meeting as she was attending a Adams County Hazard Mitigation meeting. There was a quorum.

Staff: Solicitor Matthew Battersby, Secretary/Treasurer Deborah K. Feiler, Roadmaster John A. Harbaugh, Jr., EMA Coordinator Don Wills, Jr., and EMA Deputy Coordinator Richard (Sam) Ginn.

Public: Alan Fitzgerald, Nick Myers, and Ed Fitzgerald.

Approval of the Agenda: The Board unanimously approved the agenda.

Public Comment: Mr. Fitzgerald of Bourbon Trail asked when and what type of road work is going to be done on Bourbon Trail and if repairs would be made to the existing problems on the road. He also asked if there was any road work scheduled for Gin Trail to help with stormwater runoff issues. Chairman Gordon explained that paving is scheduled for Thunder and Sour Mash Trails. Road Coordinator Deardorff and Mr. Fitzgerald will meet at the site to discuss the problems.

Mr. Fitzgerald of Newman Road commented on the poor condition of Cold Springs Road. Road Coordinator Deardorff agreed with Mr. Fitzgerald and stated that paving can not be done on Cold Springs Road until a new cross pipe is installed in the lower section of the road. He continued by stressing the fact that the Township can only afford one large road project a year. Work on Cold Springs Road is slated for 2015. Mr. Fitzgerald also expressed apprehension on spending money on a Township park. Chairman Gordon emphasized that grant money has been and will be used for the park.

Approval of the Minutes: Supervisor Deardorff motioned to approve the August 5, 2014 Board of Supervisors Meeting Minutes. Supervisor Dille seconded. The motion carried. Supervisor Woerner abstained as he was not present at that meeting. Supervisor Woerner motioned to approve the August 28, 2014 Board of Supervisors Workshop Meeting Minutes. Supervisor Deardorff seconded. The motion carried unanimously. There was an executive session after the Workshop to discuss a legal matter.

Solicitor's Report: Solicitor Battersby presented his formal report at the meeting. He stated the following: 1) that he sent a letter to former Police Officer in Charge Juanita K. Larmer asking that she return the two badges that she currently has, 2) that the settlement date for the transfer of ownership of the Orrtanna Treatment Plant to Pennsylvania American Water is tentatively scheduled for October 1st, 3) he suggested that the Board consider amending the Zoning Ordinance to include a section requiring fencing around quarries, and 4) he reminded the Board that with regard to the Township Constable, you are presumed innocent until proven guilty. There was a short discussion regarding the delinquent sewer accounts that have been turned over to the Solicitor for collection and where they stand. Supervisor Dille motioned to send a delinquent sewer account to the Solicitor for collection. Supervisor Deardorff seconded. The motion carried unanimously. Supervisor Woerner motioned to accept the Solicitor's Report. Supervisor Deardorff seconded. The motion carried unanimously. Solicitor Battersby left the meeting at 7:22 PM.

New Business: Supervisor Deardorff motioned to approve the 2015 Minimum Municipal Obligation for the Non-Uniform Pension Plan and the Police Pension Plan. Supervisor Dille seconded. The motion carried unanimously.

Supervisor Deardorff motioned to approve Resolution 2014-16: 457 Plan Amendment. Supervisor Woerner seconded. The motion carried unanimously. This resolution is to approve the proposed changes that the Pennsylvania State Association of Township Supervisors (PSATS) will incorporate into their Trust Agreement for the 457 Plan.

Supervisor Deardorff motioned to approve Resolution 2014-17: Amendment to the PSATS Trustee Insurance and Retirement Services Plan. Supervisor Woerner seconded. The motion carried unanimously. This resolution is to approve the proposed changes that PSATS will incorporate into their Life and Disability Trust Agreement.

Supervisor Woerner motioned to renew the contract for the PA Uniform Construction Code Inspection Services with Land and Sea Services, LLC. Supervisor Deardorff seconded. The motion carried unanimously.

Mr. Ginn stated that he met with the South Mountain Volunteer Fire Department to work on the final draft of the amended Box Alarm Card. Mileage is now being taken into consideration for the responding Departments. The final Box Alarm Card should be ready to be signed by the Supervisors at the October Board meeting. The Box Alarm Card shows the boundaries of responding Fire Departments in the Township.

Treasurer's Report and Formal Approval of all Expenditures for the Month: Secretary/Treasurer Feiler submitted her formal report prior to the meeting along with the August 2014 Check Detail Report. The Board reviewed the August Financial Statements. Supervisor Dille motioned to approve all expenditures for the month of August and accept the Treasurer's Report. Supervisor Woerner seconded. The motion carried unanimously.

Secretary's Report: Secretary/Treasurer Feiler submitted her formal report along with the September calendar prior to the meeting. She added that the Nature Conservancy, along with the Adams County Conservation District is hosting an event for residents of Orrtanna and Hamiltonban on how landowners can help protect the water quality and promote good fish habitat. The event is September 10th at the Adams County Winery. Supervisor Dille motioned to accept the Secretary's Report. Supervisor Woerner seconded. The motion carried unanimously.

Road Report and Sewer Report: Roadmaster Harbaugh submitted his formal Road Report prior to the meeting. He added the following: 1) that the paving on Thunder and Sour Mash Trail has been delayed until Monday, September 16th due to delays with Hammaker East, Ltd., and 2) that the mower parts ordered from Montage Enterprises are still on back order. Supervisor Woerner motioned to accept the Road Report. Supervisor Deardorff seconded. The motion carried unanimously.

Roadmaster Harbaugh submitted his formal Sewer Report prior to the meeting. He added that he has been in contact with Knouse Foods to gather information requested by Pennsylvania American Water on various pipe crossings. Supervisor Woerner motioned to accept the Sewer Report. Supervisor Deardorff seconded. The motion carried unanimously.

Planning Commission Report: Draft Planning Commission minutes for August were distributed to the Board prior to the meeting. No action was needed.

Recreation and Parks Commission (RPC) Report: Draft RPC minutes for August were distributed to the Board prior to the meeting. Supervisor Woerner motioned to appoint Autumn Arthur to the RPC with a term expiring in 2018. Chairman Gordon seconded. The motion carried unanimously.

EMA Report: EMA Coordinator Wills stated that all outstanding incident reports have been filed in the EMA Office. He also asked if anyone would like to attend the annual Pipeline Dinner on September 25th. Supervisor Woerner motioned to accept the EMA Report. Supervisor Deardorff seconded. The motion carried unanimously.

Fire Company Reports: Chairman Gordon went over the August activity report that was submitted by the Cashtown Community Fire Department. There was one call in the Township. Mr. Ginn stated that Fountaindale Volunteer Fire Department responded to five calls throughout the area for the month of August. He also mentioned that on September 27th Fountaindale will be having their Gun/Money Drawing, and on October 25th Fountaindale and Fairfield Fire & EMS will be hosting a Wing Feed at the Fairfield Fire Hall.

Zoning Officer's Report: Mr. Slothour submitted his formal report for the month of August prior to the meeting. There was one Well Permit issued for 301 Mount Hope Road, one Sign Permit issued for 136 White Barn Lane and one Building Permit issued for 2940 Waynesboro Road. Supervisor Woerner motioned to accept the Zoning Officer's report. Supervisor Deardorff seconded. The motion carried unanimously.

Code Enforcement Officer's Report: Mr. Gardiner submitted his formal report for the month of August prior to the meeting. He is currently dealing with three properties that are in violation of the Nuisance Ordinance, two being on Water Street and one being on Mount Hope Road. Supervisor Woerner motioned to accept the Code Enforcement Officer's Report. Supervisor Deardorff seconded. The motion carried unanimously.

Special Notices: Supervisor Dille reminded everyone that PippenFest is September 27th and 28th in Fairfield.

Township Meeting Dates: All public meetings are held at the local prevailing time of 7:00 PM at 23 Carrolls Tract Road, Fairfield, PA. Rescheduled changes of date or time will be advertised via the *Gettysburg Times*. Cancellations will be via a notice on the office door.

- Recreation and Parks Commission - September 9 and 10, 2014
- Planning Commission - September 23, 2014
- Board of Supervisors Workshop - September 25, 2014
- Board of Supervisors - October 7, 2014

Adjournment: At 7:57 PM Vice-chairman Reamer, who arrived to the meeting at 7:56 PM, motioned to adjourn the meeting. Supervisor Deardorff seconded. The motion carried unanimously.

Deborah K. Feiler
Secretary/Treasurer

Robert L. Gordon
Chairman