

Hamiltonban Township Board of Supervisors

23 Carrolls Tract Road, Fairfield, PA 17320

Via: Startmeeting.com

Regular Meeting Minutes

March 2, 2021

6:45 PM Executive Session discussion of personnel issues. Returned at 6:49 PM.

Board Meeting: At 7:00 PM Vice-Chairman Deardorff called the January Board of Supervisors meeting to order.

Supervisors Present: J. Edward Deardorff, Douglas Woerner, Robert L. Gordon, David B. Martin and Coleen Reamer.

Staff/Consultants: Solicitor Matthew Battersby, Secretary/Treasurer Nina Garretson, Roadmaster Ray Herr.

Public: via Startmeeting.com: Cliff Frost, Sherry Rogers-Frost, Bret Riegelman of Petrus Holdings-on recorded line.

Approval of the Agenda: Vice-Chairman Woerner motioned to approve agenda. Supervisor Reamer seconded. The motion carried unanimously.

Public Comment: None

Approval of the Minutes: Vice-Chairman Woerner motioned to approve the January 19, 2021, Board of Supervisors Meeting. Supervisor Gordon seconded. The motion carried unanimously.

Executive Session: Board and Solicitor entered at 7:05 PM for discussion of personnel and legal issues. Returned at 7:12 PM.

Solicitor's Report: Solicitor Battersby has drafted language for Draft Driveway Ordinance and should have for next meeting.

Solicitor Battersby gave update on meeting with Supervisor Gordon, Supervisor Reamer and counsel for Specialty Granules (SGI) for Land Development Plans, which he said would be submitted to the Planning Commission.

Brief discussion on Codification process. Rob Thaeler has been asked to supply sample.

Vice-Chairman Woerner motioned to approve the Solicitors Report. Chairman Deardorff seconded. The motion carried. Solicitor left the meeting at 7:15 PM.

Road Report:

Streetlights tabled.

Sandblaster tabled.

Roadmaster Herr gave list of materials estimated to be needed. Materials bids to be prepared and opened at April 20 meeting.

Roadmaster Herr said signs have been received and should complete all of Cold Springs Road.

Supervisor Reamer asked about school crossings. Vice- Chairman Woerner motioned to contact Fairfield Borough about painting the school cross walks, and the township will reimburse cost. Supervisor Gordon seconded. The motion carried unanimously.

Supervisor Gordon motioned to approve purchase of computer from Cermak Technology for Road Department and with Office Product if needed. Vice-Chairman Woerner seconded. The motion carried unanimously.

Roadmaster gave update on Peterbilt. Said starter wire shorted out and burnt up, and will need alternator, speed odometer control module, flex pipe cracked, and they will replace all. Supervisor Gordon motioned to have the 06 Peterbilt repaired. Vice-Chairman Woerner seconded. The motion carried. Board instructed Roadmaster to get estimate of cost from New Oxford Mechanical.

Roadmaster Herr reported Adams Electric approved to move poles on Moritz Road. Once they are done Century Link will move lines.

Roadmaster Herr reported he started boom mowing in Liberty Township. He estimates 5 to 6 days and hopes to begin again next week. He suggested that a letter be sent to property owner on Old Waynesboro Road as the trench dug for water runoff is not working, and water is coming onto road. Board said Adams County Conservation District must be involved. He reported to the Board that the Road Department was called in this morning for down trees on Mt. Hope. Supervisor Gordon motioned to accept the Roadmasters Report. Vice-Chairman Woerner seconded. The motion carried unanimously.

Treasurer's Report and Formal Approval of all Expenditures for the Month: Secretary/Treasurer Garretson submitted her report to the Board of Supervisors in the packets prior to the meeting. Vice-Chairman Woerner motioned to accept the Treasurers Report and approve all expenditures for the month. Chairman Deardorff seconded. The motion carried. unanimously.

Secretary's Report: Secretary's Report. Secretary/Treasurer Garretson submitted her report to the Board of Supervisors in their packets. Supervisor Gordon motioned to accept the Secretary's Report. Vice-Chairman Woerner seconded. The motion carried unanimously.

AED Funding tabled.

Old/New Business

Supervisor Gordon motioned to approve advertising of bid packages for heating oil/propane and gas/diesel. Board stated bid bond and performance bonds not necessary for fuels. Chairman Deardorff seconded. The motion carried unanimously.

Vice-Chairman Woerner motioned to approve Resolution 2021-06 DCNR Grant for Hamiltonban Community Park Stage III and authorize the Chairman to sign. Supervisor Reamer seconded. The motion carried unanimously.

Supervisor Gordon motioned to participate and authorize the bid for waste collection with Adams County. Supervisor Reamer seconded. The motion carried unanimously.

Chairman Deardorff motioned to approve the Excusal Request submitted for 581 Starr Lane, Parcel 18B14-0007-000. Vice-Chairman Woerner seconded. The motion carried unanimously.

Supervisor Gordon motioned to authorize Chairman Deardorff to represent the Township with the Adams County Urban Team which will meet in March. Vice-Chairman Woerner seconded. The motion carried unanimously.

Supervisor Gordon motioned to approve Saturday, April 24, 2021 as Annual Hamiltonban Township Highway Clean Up celebrating Earth Day. Vice-Chairman Woerner seconded. The motion carried unanimously.

Planning Commission Report:

Supervisor Gordon motioned to approve 301 Lost Limb Lane – Farace Land Development Plans, as recommended by the Planning Commission with conditions of meeting requirements of Wm. F. Hill and ACOPD review letters. Vice-Chairman Woerner seconded. The motion carried unanimously.

Supervisor Gordon motion to approve 90-day extension request for Swamp Creek Lane (Mt. Hope)-Petrus Holdings. Supervisor Reamer seconded. The motion carried unanimously.

Zoning Officer's Report and Code Enforcement Officer's Report: Supervisor Gordon motioned to approve the January and February reports for Zoning Officer and Code Officer. Vice-Chairman Woerner seconded. The motion carried unanimously.

Supervisor Gordon motioned to approve the Home Occupation Application for 3910 Bullfrog Road – Reinke for base for vending machine business. Vice-Chairman Woerner seconded. The motion carried unanimously.

Joint Parks and Recreation Commission Report: Supervisor Reamer stated they are working through grants.

FEMA Report. Meeting held Monday with no representation. Chairman Deardorff motioned to have Secretary Garretson serve as alternate. Vice-Chairman Woerner seconded. The motion carried unanimously. Secretary Garretson reported the drill for Fairfield School District to be held March 8th has been reported to FREMA.

Fire Company Reports: Supervisor Gordon reported Cashtown Fire Company report showed 23 calls with 3 in Township and their financials for 2020 received; Fairfield Fire Company report for January showed 22 calls with 3 in Township; Fountaindale Fire Company report showed 19 calls with 2 in Township.

Supervisor Gordon motioned to approve the 2021 Box Cards for South Mountain Fire Company. Vice-Chairman Woerner seconded. The motion carried unanimously. Secretary Garretson reported that Chief Baker has resigned.

Adams County Council of Governments (COG)/Adams County Association of Township Officials Reports (ACATO): Supervisor Gordon said COG met via Zoom, and nothing new to report. ACATO has not met. He said the PSATS Conference is cancelled.

York Adams Tax Bureau (YATB)/Adams County Tax Collection Committee Reports (ACTCC): None.

Pennsylvania State Police Report. Supervisor Gordon said February report showed 21 calls with 8 school checks.

Special Notices: April 17, 2021 E-Waste Event from 8am to 11am at Carroll Valley Borough, 14 Ranch Trail.

Public Comment: None.

Township Meeting Dates: All public meetings are held at the local prevailing time of 7:00 PM at 23 Carrolls Tract Road, Fairfield, PA. Rescheduled changes of date or time will be advertised via *The Gettysburg Times*. Cancellations will be posted via a notice on the office door.

- Parks and Recreation Commission – March 9, 2021
- Board of Supervisors Meeting – March 16, 2021
- Planning Commission March 23, 2021
- Board of Supervisors Meeting – April 6, 2021

Adjournment: Vice-Chairman Woerner motioned to adjourn at 7:50 PM. Seconded by Supervisor Gordon. The motion carried unanimously.

7:51 PM Executive Session Board entered for further discussion of personnel issues. Returned at 8:00 PM

Nina Garretson
Secretary/Treasurer

J. Edward Deardorff
Chairman