

**Hamiltonban Township, Adams County, Pennsylvania
Auditors Meeting, January 7, 2014**

Call to order: The meeting was called to order at 7:05 P.M.

Auditors in attendance: Eugene Starbuck and Sarah Ginn. Gary Gipe was not in attendance.

Others in attendance: Sec/Treas Deborah Feiler, Township Supervisors Robert Gordon and Colleen Reamer.

Election of officers: Eugene Starbuck was elected Chairman and Sarah Ginn was elected Secretary.

Minutes: The minutes of the January 8, 2013 were reviewed and passed as presented.

Terms of office: Eugene Starbuck's term expires 12/31/2015, Sarah Ginn's term expires 12/31/2017 and Gary Gipe's term expires 12/31/2019.

Financial reports: Deborah Feiler provided the auditors with copies of the financial reports for January 2013 through December 2013. These documents are kept on file at the township office.

During the review, all questions were answered and no issues arose. Deborah Feiler was commended for her excellent bookkeeping.

Old business: There was no old business to address.

New business: There was no new business to address.

Working Supervisor's salary: A motion was made by Sarah Ginn and a second by Eugene Starbuck to keep the working supervisor's salary at \$11.67 per hour. The motion passed unanimously. A motion was made by Sarah Ginn and a second by Eugene Starbuck to keep the Roadmaster's supervisor's salary at \$14.16 per hour in the event that a supervisor becomes roadmaster in the future. The motion passed unanimously.

A full audit will be completed by Musselman and Creager, the township's CPA. Our review consisted of an examination of the internal computerized records of the township office.

With no further business to address, a motion was made by Sarah Ginn and a second by Eugene Starbuck to adjourn the meeting at 7:35 P.M.

Respectfully submitted,



Eugene Starbuck
Chairman



Sarah Ginn
Secretary