

Hamiltonban Township
23 Carrolls Tract Road, Fairfield, PA 17320
Board of Supervisors Regular Meeting Minutes
May 6, 2025

Per Resolution 2018-08: Hamiltonban Township Public Comment Policy; Persons may use audio, stenographic recorders, or video recorders to record all or any portion of the meeting. Any person using such recording equipment at the public meeting shall make a general announcement, prior to the operation of recording equipment, that the meeting shall be so recorded.

Call to Order: The meeting was called to order by Chairman J. Edward Deardorff at 7:00 PM on May 6, 2025 in the Hamiltonban Township Meeting Room. The Pledge of Allegiance was recited by all.

Announcements: None

Approval of Agenda: A motion to approve the agenda as stated was made by Supervisor Woerner, Second by Supervisor Spence. Motion passed unanimously.

Attendance: A quorum was achieved with Chairman Deardorff, Supervisor Picarelli, Supervisor Reamer, Supervisor Woerner & Supervisor Spence all in attendance.

Public Comment: None

Approval of Minutes: Motion to approve the minutes of April 1, 2025 made by Supervisor Woerner, second by Supervisor Reamer. Motion passed unanimously.

Also Attending: Secretary Noel, Roadmaster Herr & Solicitor Battersby as well as Andrew Shulman representing Petrus Holdings was also in attendance.

Solicitors Report: Solicitor Batterbsy stated that we have a proposed amendment to the zoning ordinance for Petrus Holdings which requires a map for the county review. Solicitor Battersby stated that he would contact Rob Thaeler and straighten that out. The solicitor said he would be speaking with Fairfield Borough in regards to their final resolution on the Liberty Township helicopter. The local consensus with local municipalities and Adams County all seem to be the same as it would be an insurance liability as they are not certified in any capacity to provide municipal or county assistance.

Mr. Bob Gordon's obituary is in the newspaper however it does not mention his years of service in Hamiltonban Township. Supervisor Reamer stated that his children made that mistake and are in process of revising the obituary. Supervisor Reamer also said that it would be up to the Board but that the township could do a proclamation of his service and invite the newspaper. Chairman Deardorff stated that as much as Bob was vested in local government including Hamiltonban Township and he thinks a proclamation would be well suited. Chairman Deardorff made a motion for Supervisor Reamer to take care of the proclamation. Second by Supervisor Picarelli. Motion passed unanimously. The secretary suggested that the township send a flower arrangement to his service. Chairman Deardorff made a motion to send a flower arrangement. Second by Supervisor Spence. Motion was passed unanimously.

Bid openings: All Bids read aloud as follows:

Bids were opened for Superpave.

	Tons	SUPER PAVE	Tons FOB	Total	Delivered	Total
Fayetteville Contractors	700	25MM	\$70.85	\$49,595.00		
P.O. Box 610	800	19MM	\$76.55	\$61,240.00		
Fayetteville, PA 17222	1500	12.5MM	\$88.42	\$132,675.00		
	1500	9.5MM	\$88.20	\$132,300.00		
Total Bid				\$375,810.00		

New Enterprise Stone & Lime Co Inc	700	25MM	\$62.06	\$43,442.00	\$71.31	\$49,917.00
297 Quarry Road	800	19MM	\$64.71	\$51,768.00	\$73.96	\$59,168.00
Chambersburg PA 17202	1500	12.5MM	\$76.28	\$114,420.00	\$85.53	\$128,295.00
	1500	9.5MM	\$76.51	\$114,765.00	\$85.76	\$128,640.00
Total Bid				\$324,395.00	Total Bid	\$366,020.00

Motion to accept the FOB price from New Enterprise made by Supervisor Woerner, Second by Supervisor Picarelli. Motion passed unanimously.

Bids were opened for Aggregates.

Qty	Amt	Item	Specialty Granules LLC				New Enterprise Stone & Lime Inc				Vulcan construction Materials LLC			
			FOB	Total	Delivery	Total	FOB	Total	Delivery	Total	FOB	Total	Delivery	Total
2500	tons	2RC	7.00	17,500.00	13.00	32,500.00	\$8.20	\$20,500.00	\$15.37	\$38,425.00	22.40	\$6,000.00	30.60	76,500.00
200	tons	Cold patch	No Bid				\$155.00	\$31,000.00	\$162.17	\$32,434.00	No Bid			
300	tons	Rip Rap R3	13.00	3,900.00	19.00	5,700.00	\$20.20	\$6,060.00	\$27.37	\$8,211.00	38.65	11,595.00	47.15	14,145.00
300	tons	Rip Rap R4	13.00	3,900.00	19.00	5,700.00	\$20.20	\$6,060.00	\$28.37	\$8,511.00	40.60	12,180.00	49.30	14,790.00
300	tons	Rip Rap R5	21.00	6,300.00	30.00	9,000.00	\$24.40	\$7,320.00	\$34.57	\$10,371.00	41.15	12,345.00	50.35	15,105.00
200	tons	Rip Rap R6	No Bid				\$24.40	\$4,880.00	\$34.57	\$6,914.00	44.60	8,920.00	54.30	10,860.00
100	tons	Rip Rap R7	No Bid				\$29.05	\$2,905.00	\$41.22	\$4,122.00	47.60	4,760.00	57.80	5,780.00
100	tons	Rip Rap R8	No Bid				\$29.05	\$2,905.00	\$41.22	\$4,122.00	57.05	5,705.00	68.75	6,875.00
100	tons	3A	No Bid				\$10.95	\$1,095.00	\$18.12	\$1,812.00	24.10	2,410.00	32.30	3,230.00
300	tons	AASHTO #1	13.00	3,900.00	19.00	5,700.00	\$17.50	\$5,250.00	\$24.67	\$7,401.00	30.85	9,255.00	39.05	11,175.00
300	tons	AASHTO #4	No Bid				\$17.50	\$5,250.00	\$24.67	\$7,401.00	No Bid			
500	tons	AASHTO #8	17.00	8,500.00	23.00	11,500.00	\$21.50	\$10,750.00	\$28.67	\$14,335.00	32.45	16,225.00	40.65	20,325.00
300	tons	AASHTO #57	13.00	3,900.00	19.00	5,700.00	\$15.95	\$4,785.00	\$23.12	\$6,936.00	28.90	8,670.00	37.10	11,130.00
500	tons	2A	7.00	3,500.00	13.00	6,500.00	\$10.95	\$5,475.00	\$18.12	\$9,060.00	23.35	11,675.00	31.55	15,775.00
300	tons	AASHTO #3	13.00	3,900.00	19.00	5,700.00	\$17.50	\$5,250.00	\$24.67	\$7,401.00	30.55	9,165.00	38.75	11,625.00
200	tons	AASHTO #67	No Bid				\$15.95	\$3,190.00	\$23.13	\$4,626.00	30.05	6,010.00	38.25	7,650.00
200	tons	AASHTO #10	10.00	2,000.00	16.00	3,200.00	\$11.40	\$2,280.00	\$18.57	\$3,714.00	28.55	5,710.00	36.75	7,350.00
650	tons	AS3	No Bid				\$21.50	\$13,975.00	\$28.67	\$18,635.50	31.30	20,345.00	39.50	25,675.00
Total Bid				\$7,300.00	Total Bid	\$11,200.00	Total Bid	\$138,930.00	Total Bid	\$194,431.50	Total Bid	\$200,970.00	Total Bid	\$257,990.00

Motion to accept New Enterprise's Cold Patch bid made by Supervisor Picarelli Second by Supervisor Deardorff. Motion passed unanimously.

Chairman Deardorff motioned to accept and award to Specialty Granules the following items: 2RC FOB \$7.00, Rip Rap R3 FOB 13.00, Rip Rap R4 FOB \$13.00, Rip Rap R5 \$21.00 FOB AASHTO #1 FOB \$13.00, AASHTO #8 FOB \$17.00 AASHTO #57 \$13.00, 2A FOB \$7.00, AASHTO #3 FOB \$13.00, AASHTO #10 FOB \$10.00. Vice-Chairman Woerner seconded. The motion passed unanimously.

Chairman Deardorff motioned to accept and award to New Enterprise Stone & Lime Inc the following items: Cold Patch \$155.00 FOB, Rip Rap R6 each FOB \$24.40, Rip Rap R7 and R8 each FOB \$29.05, 3A FOB \$10.95, AASHTO #4 FOB \$17.500, and AASHTO #67 FOB \$15.95, AS3 FOB \$21.50. Second by Supervisor Woerner. The motion passed unanimously.

Bids were opened for Road Oil. Received Russell Standard 3.870 / gallon CRS-2 (E3)

Motion was made by Supervisor Reamer to accept the bid from Russell Standard, Second by Supervisor Woerner. Motion passed unanimously.

Bids were opened for Line Painting. Alpha Space Control LLC total bid \$35,217.00; D.E. Gemmill Inc total bid \$34,930.40.

Quantity		152,000 LF	54,000 LF	12	4	1	1,000 LF	5	
Item		Double Yellow	4" White	stop bars	RR Crossings	School Crosswalk	4" parking spaces	handicapped spaces	Total bid
Alpha Space Control LLC 1580 Gabler Road Chambersburg PA 17201	Total	\$27,056.00	\$4,806.00	\$540.00	\$1,640.00	\$225.00	\$700.00	\$250.00	\$35,217.00
	Unit	0.178	0.089	45.00	\$410.00	\$225.00	0.70	50	
DE Gemmill Inc 10174 Chapel Church Road Red Lion PA 17356	Total	\$26,144.00	\$4,644.00	\$902.40	\$1,512.00	\$658.00	\$890.00	\$180.00	\$34,930.40
	Unit	\$0.172	\$0.086	\$75.20	\$378.00	\$658.00	\$0.89	\$36.00	

Motion to accept DE Gemmill's bid made by Supervisor Spence. Second by Supervisor Reamer. Motion passed unanimously.

Bid were opened for Heating Oil and Propane. Mid-Atlantic Cooperative Solution Inc dba/ Aero Energy heating oil \$2.999 OPIS fluctuating rate. propane \$1.739; Suburban Propane & Suburban Heating Oil Partners heating oil \$2.0795 priced over OPIS daily rate, Propane \$1.1149 OPIS fluctuating rate.

A motion was made by Chairman Deardorff to accept the bid from Suburban Propane & Heating oil. Second by Supervisor Spence. Motion passed unanimously.

Old/New Business:

- Covered Device Recycling was a success as a reported 69 residents participated.
- Earth Day Report- Doug Woerner did not have a report.
- PSATS Convention- Roadmaster and 1 member of the road crew attended and reported that they met with some equipment vendors and attended the Roadmaster roundtable.
- Support Letter for Fairfield Municipal Authority. Motion to approve the support letter made by Supervisor Reamer. Second by Supervisor Woerner. Motion passed unanimously.

Roadmaster's Report:

- Road Report was provided to the board for their review.
- Road Survey Review was discussed
- DGLV Grants- The township has received one grant for Gum Springs Road from the gas line where the springs. The Roadmaster said he applied for another grant for Mount Hope

Road. He also mentioned that he had a man from dirt & gravel come out and look at Knox Road from Lefever to Carrolls Tract. The township is approved for 2,090 ton of DSA which is a \$120,000 project that will have to be bid out and if we get that grant, we can DSA that road and, in a year, or two we tar & chip it. The roadmaster said nobody has applied for the last round of dirt & gravel grants so we have a good chance and there is also more money becoming available in June. Supervisor Picarelli mention that DSA does not do well in shaded areas and the Roadmaster said that road only has a small shaded area.

- State Municipal Grant Program: Supervisor Reamer stated that this is the grant program that the board talked about last year for buildings or buying equipment and she wanted to know if the board wanted her to check into it this year or not. She said it is through DCED who do grants and loans with low interest at 2%. You can use it for facilities or equipment. The grant part of it is an 80/20 grant but from the last time Supervisor Reamer checked on this Adams County was not eligible. It's more often designated to low-income areas. A discussion was had in regards to local share grants and Supervisor Reamer said she would look into it and see if the township would be eligible for any.
- Thomas Heating and Cooling is scheduled to come out as the Office Building AC quit working and the shop needs regular maintenance.

A motion was made to approve the Roadmasters report made by Supervisor Woerner. Second by Supervisor Spence. Motion passed unanimously.

Secretary/Treasurer Report:

- Financial Reports were provided to the Board for their review.
- ACCOG membership Renewal \$100: A motion was made by Chairman Deardorff to approve the renewal of the ACCOG membership. Second by Supervisor Woerner. Motion passed unanimously.
- Township bank checks: The secretary told the Board that the township needed to purchase more bank checks but the vendor that was previously used was pretty high priced. She stated that she found a vendor that would charge less than half of the previous amount for the same number of checks. A motion was made by Supervisor Spence to approve the purchase with a different vendor. Second by Supervisor Woerner. Motion passed unanimously.
- Office copy machine has been on the decline for years. The secretary presented the board with 4 different quotes for a copier lease. A motion was made by Chairman Deardorff to to approve the copier lease from CDS. Second by Supervisor Reamer. Motion passed unanimously.
- Waive permit fee for Fairfield Area School district building modification. A motion was made by Chairman Deardorff to waive the permit fee for Fairfield Area School District. Second by Supervisor Reamer. Motion passed unanimously.
- CPR/AED Certification was discussed as it was a joint township & borough event. We had a total of 15 people either recertify or become certified for the first time. The class was provided by AREMS.
- Cashtown Fire Department seeking approval for distribution of Fire Tax Funds. A motion was made by Supervisor Woerner to approve the fire tax distribution for Cashtown Fire Department. Second by Chairman Deardorff. Motion passed unanimously.
- Septic Waiver received from a resident who stated that when they bought the home in July 2024 the septic system had to be replaced. With it being that recent they wanted to

see if they had to pump again for their current cycle. The Board decided that it would need to be pumped in order to achieve a baseline pump for future pumping's.

- Septic Q&A on website revision. The secretary brought to the attention of the board that the Q&A on the website needs to be revised as some of the questions are no longer valid.
- Paid Consultant: The secretary told the board that once Supervisor Reamer ends her final term in December, she would like to hire her as a paid consultant. Supervisor Reamer has many years of expertise with the Township which has included the daily office functions. With the Township secretary being fairly new she would like to be able to seek information from Supervisor Reamer from time to time and have her compensated at a rate of \$25.00 per hour. A motion was made by Chairman Deardorff to approve the hiring of Supervisor Reamer once her term ends at a rate of \$25.00 per hour. Second by Supervisor Spence. Motion passed unanimously.

A motion to approve the secretary's report made by Chairman Deardorff. Second by Supervisor Woerner. Motion passed unanimously.

Planning Commission Items: None

Code Officer: None

Zoning/Building/UCC (PMCA):

- Andrew Shuleman from Petrus Holdings was in attendance and Chairman Deardorff spoke with him about how the hermits have been removing orchard trees on Cold Springs Road and piling them up along the roadway and they must be removed. Mr. Shuleman stated that he would convey the message to the hermits and see to it that it is carried out.
- A Zoning Hearing for a requested variance for a garage (32'x28') 10' from rear setback, minimum rear setback is 20'. Charles Deardorff of 63 Iron Springs Road has been scheduled for June 12, 2025.

Parks and Recreation: None

FREMA: Submitted Emergency Plan

Fire Company Reports:

Fairfield Fire & Ems- March 2025 7 calls in Hamiltonban
AREMS ran 13 calls in March & 11 in April in Hamiltonban

ACCOG and ACATO: None

YATB: No report

PA State Police: Call summary for the month of March- 2 mental health, 1 911 hang up call, 1 Simple Assault, 1 Noise Disturbance, 1 DOV, 1 Domestic security Check-House of Worship, 6 Domestic security Check- School, 1 Harassment, 1 Runaway, 1 MVA- non reportable, 1 PFA, 1 Road Hazard Animal debris, 3 See Officer, 1 Sexual Assault, 1 Vehicle Theft, 1 traffic Stop, 1 Welfare Check

Discussion Items:

Special Notices:

Township Meeting Dates: All public meetings are held at the local prevailing time of 7:00 PM at 23 Carrolls Tract Road, Fairfield, PA. Rescheduled changes of date or time will be advertised via *The Gettysburg Times*. Cancellations will be posted via a notice on the office door:

Parks & Recreation Meeting- May 13, 2025
Planning Commission Meeting – May 27, 2025
Board of Supervisors Meeting- June 3, 2025

Motion to adjourn the meeting at 9:05 pm by Supervisor Woerner. Second by Supervisor Spence.
Motion passed unanimously.

J. Edward Deardorff / Chairman

Lynda Noel / Secretary