

Hamiltonban Township
23 Carrolls Tract Road, Fairfield, PA 17320

Board of Supervisors Workshop
March 31, 2016

At 7:00 PM Chairman Gordon called the meeting to order. He announced that the meeting is being recorded for the sole purpose as a review aid in compiling the written minutes.

Supervisors Present: Robert L. Gordon, Coleen N. Reamer, LuAnn M. Dille and J. Edward Deardorff. Douglas Woerner was excused from the meeting. There was a quorum.

Staff Present: Secretary/Treasurer Deborah K. Feiler.

Public Present: Laura Morgan of the Hamiltonban Township Parks and Recreation Commission; Howie Kessel of the Fairfield Area School District; Councilman Carroll Smith of the Borough of Fairfield; Mayor Ron Harris of the Borough of Carroll Valley; Chris Caba of the Adams County Office of Planning and Development; and John Messeder of the *Gettysburg Times*.

Township Business: The following Township business was discussed:

Mr. Caba stated that the collective request received from the Boroughs of Carroll Valley and Fairfield, the Fairfield Area School District and Hamiltonban Township to have a Road Safety Audit (RSA) performed along the State Route 116 (Fairfield Road) corridor from Bullfrog Road to State Route 16 was approved at the March Adams County Transportation Planning Organization Board meeting. The RSA has been added to the 2017-2020 Transportation Improvement Plan effective October 1, 2016. Areas of concern that should be specifically looked at during the RSA include the need for sidewalks leading from the Post Office into the Borough of Fairfield and sidewalks from the school to the Towne Center shopping plaza; the safety of the intersections at Route 16 and Route 116, Sanders Road and Route 116, and Jacks Mountain Road and Route 116; and the need for turning lanes by the school. These concerns will be listed and sent to Mr. Caba for inclusion in the RSA. Mr. Caba also highlighted the areas of high crash counts which are at the intersections of Miller Street and Route 116, Sanders Road and Route 116, and Route 16 and Route 116. Mr. Kessell, Mayor Harris, Mr. Smith and Mr. Caba left the meeting at 7:40 PM.

The Board discussed making changes to Section V: Inspections of the draft Ordinance 2016-02: Governing Municipal Management of On-lot Sewage Disposal Facilities, focusing on the required installation of a riser to provide access to septic tanks. Ordinance 2016-02 is available for review at the Township Office and will be adopted at the May Board of Supervisors meeting. Adoption of this Ordinance is mandated by the Department of Environmental Services.

Supervisor Reamer announced that the Parks and Recreation Commission was awarded the 2015 Department of Conservation and Natural Resources grant in the amount of \$53,000 for a Community Park. The Commission will be submitting another DCNR grant application for 2016.

The Middle Creek Greenway Trail 2015 Feasibility Study has been finalized and is available in the office for review. The study evaluates the potential to develop a hiking trail along Middle Creek. The Study was prepared by a Steering Committee made up of representatives from Strawberry Hill Nature Preserve, Adams County Office of Planning and Development, Michaux State Forest, Camp Eder, Land Conservancy of Adams County, Fairfield Borough and Hamiltonban Township.

Currently there are two Auditor vacancies and one vacancy on the Zoning Hearing Board. The Board discussed which residents may be interested in filling the vacancies.

Supervisor Reamer stated that the Fairfield Area Historical Society will be hosting a kick-off program at the Fairfield Elementary School on April 20th at 7:00 PM entitled Schools of Fairfield's Past. Supervisor Deardorff mentioned that a resident asked if the Township could look into a possibly obtaining a grant for preserving any historical aspect in the Fairfield area, for example the Tapeworm Railroad. The Board will consider this in the future. Supervisor Reamer also asked the Board if they would consider donating the old unused computer monitor that was donated to the Township by Secretary/Treasurer Feiler to the Society. The Board responded positively. Residents are encouraged to donate historical items to the Society.

The following Road Department items were discussed.

- 1) Supervisor Dille offered to open the gate to the maintenance facility on Saturday, April 9th from 9:00 - 12:00 to let residents purchase top soil. The Board thought that was a great idea.
- 2) Road Department budget numbers were reviewed and broken down for the upcoming summer road projects which include seal coating on sections of Cold Springs, Baker, and Old Waynesboro Roads; update Rye and Lightning Trails and (shortcut) Old Waynesboro Road to CP-2 roads; and pugmill paving on Cold Springs Road from Dug Lane to just beyond Moritz Road. These projects are subject to change.
- 3) Holes were dug by Road Coordinator Deardorff for the flag pole which has since been erected and for the trees that will be planted at the maintenance facility.
- 4) Currently Franklin Township's Engineer and Hamiltonban Township's Engineer are reviewing the design build proposal from Lobar Associates for the Hickory Bridge Road rehabilitation project scheduled for this summer. Questions with regard to the proposal include who will secure the permit(s) needed from the Department of Environmental Protection and who will perform the inspections during construction.

Chairman Gordon went over the items that will be on the April Board of Supervisors meeting agenda.

At 8:55 PM the Board of Supervisors unanimously approved to adjourn the workshop.

The next Board of Supervisors meeting is April 5, 2016 at the local prevailing time of 7:00 PM.