

Hamiltonban Township Board of Supervisors
23 Carrolls Tract Road, Fairfield, PA 17320
Public Hearing Agricultural Security Area
For ASA Addition
September 4, 2018

At 6:45 PM Chairman Deardorff called the hearing to order and welcomed the public. The hearing and meeting is being recorded for the sole purpose as a review aid in compiling the written minutes.

Supervisors Present: J. Edward Deardorff, Douglas Woerner, LuAnn M. Dille, and David B. Martin. Absent was Robert Gordon.

Staff: Secretary/Treasurer Nina Garretson.

Public: Coleen Reamer, Cliff Frost, and Bob Bennett.

Chairman Deardorff announced the Agricultural Security Area Addition was for Parcel #18C14--0026A--000 located at 223 Fairfield Station Road, Fairfield, Adams County, PA for 99.7 acres owned by Apple Valley Acres LLC, and stated the Hamiltonban Township and Adams County Planning Commissions and the Hamiltonban Agricultural Security Area Advisory Committee all recommended approval. He asked for public comment, but there was none. Being no further discussion, Vice Chairman Woerner motioned to adopt the ASA addition into the Agricultural Security Area as presented. Seconded by Supervisor Martin. The motion carried.

At 6:50 PM Supervisor Dille motioned to adjourn the ASA Hearing. Seconded by Vice Chairman Woerner. The motion carried.

Hamiltonban Township Board of Supervisors
23 Carrolls Tract Road, Fairfield, PA 17320
Regular Monthly Meeting Minutes
September 4, 2018

At 7:00 PM Supervisor Deardorff called the meeting to order and welcomed the public. The Pledge of Allegiance was recited. He announced the meeting is being recorded for the sole purpose as a review aid in compiling the written minutes.

Supervisors Present: J. Edward Deardorff, Douglas Woerner, LuAnn M. Dille, David B. Martin and Robert Gordon.

Staff: Solicitor, Matt Battersby and Secretary/Treasurer Nina Garretson.

Public: Coleen Reamer, Cliff Frost, Bob Bennett, Jeff Hardman and John Messeder of the *Gettysburg Times*

Approval of the Agenda: Board approved.

Public Comment: Bob Bennett, 4530 Cold Springs Road, Fayetteville said he received Code Violation letters for 4530 Cold Springs Road and 4590 Cold Springs Road. He said the abandoned car, which belonged to a rental tenant has been removed from 4590 Cold Springs Road. He was requesting a 30 day extension for the Code Violations at 4530 Cold Springs Road and said he did have current seven registrations for many of the vehicles on the property. Solicitor Battersby asked if he had shown these documents to the Code Enforcement Officer, to which he stated no. The Board of Supervisors then instructed him to work with the Code Officer in providing his evidence and compliance with the Township Ordinance. Then Supervisor Gordon motioned to approve a 30 day extension for the Code Violations. Vice Chairman Woerner seconded. The motion carried unanimously. Bob Bennett left the meeting at 7:06 PM.

Jeff Hardman, 2865 Cold Springs Road stated he has applied for a Customary Home Occupancy for a craft specialty manufacture, repair and sales, which will marketing nutritional and skin products. Supervisor Dille said the Zoning Officer has submitted his recommendation. Jeff Hardman left the meeting at 7:08 PM.

Approval of the Minutes: Vice-Chairman Woerner motioned to approve the minutes of the August 7, 2018 Board of Supervisors Meeting; and the August 30, 2018 Board of Supervisors Workshop Meeting. Supervisor Martin seconded. The motion carried unanimously.

Solicitors Report: Solicitor Battersby stated that Fairfield Borough, Carroll Valley Borough, Liberty Township and Highland Township all have to pass ordinances permitting Hamiltonban Township to join the Fairfield Regional Emergency Management Agency. He has reviewed the draft Ordinance and said the Township should advertise and proceed. Supervisor Dille motioned to advertise for adoption at the October Board of Supervisors Meeting Ordinance 2018-01 An Ordinance authorizing Hamiltonban Township to enter into an Inter-municipal Agreement whereby the Fairfield Regional Emergency Management Agency would include Hamiltonban Township along with Carroll Valley Borough, Fairfield Borough, Highland Township and Liberty Township. Vice Chairman Woerner seconded. The motion carried unanimously.

The Board of Supervisors and Solicitor Battersby went into Executive Session at 7:10 PM regarding a legal contract matter. All returned at 7:19 PM.

Solicitor Battersby stated he has spoken with Attorney Patrono regarding the driveway issue on Lighting Trail the Al Dente Subdivision. Mr. Patrono was going to send him a draft maintenance agreement but he did not receive. The Township will extend the cul-de-sac to the property line. Vice Chairman Woerner motioned to approve the Solicitors Report. Seconded by Supervisor Gordon. The motion carried unanimously. Solicitor Battersby left the meeting at 7:21 PM.

Road Report: Roadmaster Herr's August report was received by the Board in their Board packets. Road Coordinator Supervisor Chairman Deardorff reported the Road Department will be doing some cold patch this week on Orrtanna Road; repair work to Mt. Hope Road to shoulder; widen the cul-de-sac on Lighting Trail; continue trimming and mowing.

Supervisor Gordon motioned to approve increase estimate of \$350.00 for C.E. Williams quote for Gum Springs Road Project, due to bonding and insurance. Seconded by Vice Chairman Woerner. The motion carried unanimously.

Vice Chairman Woerner motioned to approve purchase of 2 set cutting edges and face plates estimated at \$1,800.00 for snow plows. Supervisor Martin seconded. The motion carried unanimously.

Vice Chairman Woerner motioned to approve quote for backhoe tires at cost of \$1050.00 from STTC. Chairman Deardorff seconded. The motion carried unanimously.

Vice Chairman Woerner motioned to approve immediate storm repairs on Mt. Hope Road at approximate cost of \$14,000.00. Estimate based on price from One Call Rentals. Chairman Deardorff said the estimate may come in lower as they shop for concrete through Hanover Concrete. Once the ordered is placed it will take about one month. Supervisor Martin seconded. The motion carried unanimously.

Supervisor Gordon motioned to approve orders for winter materials of salt and magnesium chloride. Supervisor Dille seconded. The motion carried unanimously.

Treasurer's Report and Formal Approval of all Expenditures for the Month:

Secretary/Treasurer Garretson submitted her formal report prior to the meeting for the Board of Supervisors review along with the August 2018 financial statements for all accounts. Supervisor Gordon motioned to approve all expenditures for the month and accept the Treasurer's Report. Vice Chairman Woerner seconded. The motion carried unanimously.

Supervisor Gordon motioned to have the Treasurer transfer funds from PLGIT General Account to ACNB General Account to pay the Hickory Bridge Road Bridge Project invoice received from Franklin Township. Vice Chairman Woerner seconded. The motion carried unanimously.

Secretary's Report: Secretary/Treasurer Garretson submitted her formal report prior to the meeting. Vice Chairman Woerner motioned to accept the Secretary's Report. Seconded by Supervisor Martin. The motion carried unanimously.

New Business: Supervisor Dille motioned to approve the 2019 Minimum Municipal Obligation for the Non-Uniform Pension and Police Pension Plans. Seconded by Vice Chairman Woerner. The motion carried unanimously.

Vice Chairman Woerner motioned to approve the Customary Home Occupation Application for 2865 Cold Springs Road for craft, specialty manufacturer, repair and sales. Supervisor Gordon seconded. The motion carried unanimously.

Supervisor Dille motioned to deny excusal request for septic pumping submitted for 4308 Fairfield Road. Supervisor Deardorff seconded. The motion carried unanimously.

Chairman/Supervisor Deardorff motioned to deny excusal request for septic pumping submitted for 115 Scotch Trail to keep them on the Township's Districts schedule established by DEP. Seconded by Supervisor Dille. The motion carried unanimously.

Chairman/Supervisor Deardorff motioned to approve excusal request for septic pumping submitted 2985 Waynesboro Pike as the property is vacant. Seconded by Vice Chairman Woerner. The motion carried unanimously.

Supervisor Gordon motioned to approve advertising and hold a special Budget Workshop on September 26, 2018 at the Township Office. Seconded by Supervisor Martin. The motion carried unanimously.

Planning Commission Report: Draft Planning Commission minutes for July were distributed to the Board prior to the meeting. Supervisor Gordon motioned to approve extension request of 90 days submitted for Adams Electric Mt. Hope Road Substation Subdivision plans until December 31, 2018. Chairman Deardorff seconded. The motion carried unanimously.

Supervisor Gordon motioned to approve the extension request of 120 days submitted for 1661 Cold Springs Road - Kalathas Subdivision Plans and approve the modification request of the maximum grade for the proposed private lane to allow for a 12.5% grade for the first 500 feet, as addressed by the Township Engineers, Wm. F. Hill review letter dated August 22, 2018 in paragraph 14. And, as recommended by the Planning Commission on August 28, 2018 that the road is paved or provided with a bituminous surface treatment in accordance with PennDOT specifications and contingent the Local Emergency Service Providers must be contacted to confirm they will be able to adequately service the properties with the steeper roadway slope. Vice Chairman Woerner seconded. The motion carried unanimously.

Joint Parks and Recreation Commission Report: Supervisor Gordon stated there is a work session tomorrow and reminded everyone of the Music at the Park on Sunday. The Board ask that the Secretary follow up to see when Ketterman Electric will do the electric installation.

EMA Report: None.

Fire Company Reports: Supervisor Gordon reported the Cashtown Fire Department had 18 calls in August, none of which were in the Township.

Zoning Officer's Report and Code Enforcement Officer's Report: Zoning Officer submitted a formal report for the month of August prior to the meeting, and included the Code Enforcement Officer's report. Supervisor Gordon motioned to accept the Zoning Officer's and Code Officer's reports. Supervisor Martin seconded. The motion carried.

Adams County Council of Governments (COG)/Adams County Association of Township Officials Reports (ACATO): Supervisor Gordon reported ACATO is asking for the booklet updates for the fall meeting, and they had co-sponsored Zoning Hearing Board training event. He reported Bob Riley with Wellspan presented at the COG meeting, and their upcoming meeting will host the Adams County Economic Development with Jonathan Cox presenting on Bond Finance. Next the School Districts to present and in November they hold a legislative forum. There is continued discussion regarding the PEG Channel, which Comcast has pulled funding, also Bridge inspections, and Water Improvement Program.

York Adams Tax Bureau (YATB)/Adams County Tax Collection Committee Reports (ACTCC): None.

Pennsylvania State Police Report. None.

Special Notices: Special Budget Workshop to be held September 26, 2018.

Township Meeting Dates: All public meetings are held at the local prevailing time of 7:00 PM at 23 Carrolls Tract Road, Fairfield, PA unless otherwise noted. Rescheduled changes of date or time will be advertised via the *Gettysburg Times*. Cancellations will be via a notice on the office door.

- Parks and Recreation Commission - September 11, 2018.
- Planning Commission - September 25, 2018.
- Board of Supervisors Workshop - September 27, 2018.
- Board of Supervisors Meeting October 2, 2018

Public Comment: none

Adjournment: At 7:43 PM Vice-Chairman Woerner motioned to adjourn the meeting. Supervisor Dille seconded. The motion carried unanimously.

Nina Garretson
Secretary/Treasurer

J. Edward Deardorff
Chairman