

Hamiltonban Township

23 Carrolls Tract Road, Fairfield, PA 17320

Board of Supervisors Budget Workshop

Via platform Startmeeting.com

October 6, 2020

At 6:00 PM Chairman Deardorff called the meeting to order. He announced that the meeting is being recorded for the sole purpose as a review aid in compiling the written minutes.

Supervisors Present: J. Edward Deardorff, Douglas Woerner, David B. Martin, Coleen Reamer, and Robert L. Gordon.

Staff Present: Secretary/Treasurer Nina Garretson and Roadmaster Ray Herr. Solicitor Matthew Battersby joined at 6:50 PM.

Public Present: David Martin. Via Startmeeting Ken Scott, Beyond All Boundaries joined at 6:45 PM. Dennis Abplanalp joined at 6:50 P

Public Comment: None

Budget 2021 Discussion: The Board opened with discussion of General Fund. Supervisor Reamer suggested that the expense lines for 415 Emergency Management be taken to \$0 as we must budget \$2372 in 415.242, thus reducing expenses by \$1,000. Board discussed decreasing the follow expense lines: 430.232 Fuel -Gasoline to \$1,000; 430.232 Fuel – Diesel to \$12,000; 4300.233 Gas Reimbursement to (1,000) credit; 430.234 Diesel Reimbursement to (6,000) credit; 430.260 Small Tools & Minor Equipment to \$2,000; 430.332 Equipment Repair (outsourced) to \$5,000; 438.384 Rental Equipment to \$10,000.

Secretary/Treasurer Garretson stated she does not have figures for insurance cost and was told by broker, Hockley & O'Donnell to add 3-5%, with workers comp at the most increasing by possibly 25%. Board instructed her to make these changes.

Secretary/Treasurer Garretson presented a current list of loans, which showed \$192,452.26 in payments due for 2021. Supervisor Martin suggested that some of the higher interest rate loans be paid down, as the Township receives little in interest bearing accounts. After further Board discussion, Chairman Deardorff motioned to pay off the loan from FNB Bank for the 2019 Wheel Loader in the amount of \$31,792.05 to be paid this year. Vice-Chairman Woerner seconded. The motion carried unanimously. Supervisor Gordon motioned to use funds for operating reserves in PLGIT to transfer and pay. Supervisor Martin seconded. The motion carried unanimously. Chairman Deardorff stated that the Township should keep utilizing the 06 Peterbilt as much as possible and to use the 2018 Mack as needed, as no vehicle purchases should be made for at least two years.

Discussion on State Liquid Fuels Fund which projects suggested by Roadmaster totaling approximately \$203,000 with a carry over of \$10,000. Supervisor Martin said repairs need to be made to Route 16 to Fountaindale Fire Department. Board asked Roadmaster to get costs for next meeting.

Chairman Deardorff motioned to approve 3% raise for employees for the 2021 budget. Vice-Chairman Woerner seconded. The motion carried unanimously.

Public Comment: None.

Township Meeting Dates: All public meetings are held at the local prevailing time of 7:00 PM at 23 Carrolls Tract Road, Fairfield, PA, unless noted otherwise. Rescheduled changes of date or time will be advertised via the *Gettysburg Times*. Cancellations will be via a notice on the office door and website.

- Parks and Recreation Commission – October 13, 2020
- Board of Supervisors Budget Workshop – October 20, 2020 at 6:00 PM
- Board of Supervisors Meeting – October 20, 2020
- Planning Commission – October 27, 2020
- Board of Supervisors Budget Workshop – November 4, 2020 at 6:00 PM
- Board of Supervisors Meeting – November 4, 2020

Adjournment: Vice-Chairman Woerner motioned to adjourn at 7:52PM. Seconded by Supervisor Martin. The motion carried unanimously.

Nina Garretson
Secretary/Treasurer

J. Edward Deardorff
Chairman