

**Hamiltonban Township and Fairfield Borough, Adams County, PA**  
**Joint Parks and Recreation Commission (JPRC)**  
**Minutes of Tuesday, November 9, 2021**

**Regular Meeting:**

**Call to Order:** 7:02 PM by Chairman John Strahler

*Attending In Person:* John Strahler Chairman, Rob Olyphant; Treasurer, Dean Thomas Commission Member, Coleen Reamer; Township Supervisor and Park Liaison; Bob Gordon, Township Supervisor.

*Attending By Phone:* Terry Scripture; Commission Vice-President, Nina Garretson; Twp Secretary.

*Excused:* Matt Inskip

**2. Approval of Agenda:** Approved by Board consensus.

**3. Approval of Minutes from October 12, 2021:** 1<sup>st</sup> Terry Scripture 2<sup>nd</sup> Rob Olyphant All approved, motion passed.

**4. Public Comment:** None.

**5. Treasurer's Report:** Parks & Recreation General Fund balance was \$26,307.46 as of 10/31/2021. Approved by Board consensus. Upcoming invoice for KPI Engineering of \$2,738 and Shealers will be billing for October and November.

**6. Old Business:**

A. **Grants Updates:** Adams County GreenSpace grant Agreement has been received, signed, and returned, for \$20,00.00 for the pickle ball court. Still waiting to hear from WellSpan Community Grant. Expecting to hear from DCNR anytime between December 2021-March 2022. Coleen said KPN estimate was too high and may have to utilize Engineer. Discussion on finding and using prepackaged materials to help reduce costs of pavilion and pergola. The \$2,738 for engineering was needed for grant, as plan has to be current for submission to DCNR.

B. **Go Fund Me:** An account must be established and must have a PayPal account. Terry to call GoFundMe to clarify of any fees. She said the Board of Supervisors will review use of Township's PayPal account at their next meeting.

C. **Park Survey:** The surveys are available at the Township office. John to build a dispenser to have them available at the park. Commission members can complete survey. Commission felt not to go to expense of mailing.

D **Fundraiser for flushed toilets:** Dean suggest a "two holer" and said National Park Service has prefabricated. Can the pavilion for portable toilets be converted to flush toilets? Grants cannot be used as they are for specific items. Dean suggest in house fundraiser above the grants. Dean will do more research. Tabled for further discussion.

**7. New Business:**

A. **2022 Activities/Events.** Phase II groundbreaking in spring with construction late summer/early fall. Definite to keep Kite Fly. Music in the Park, John suggested thinking about paying entertainers and see if businesses would underwrite cost. Consider arts/crafts festival possibly a stop on Foothills. Coleen said to contact Arts Council to see their involvement and consider a car show. Coleen suggests a community wide Trunk or Treat event with Carroll Valley and Fairfield Boroughs. Members to keep bringing ideas. Hopefully a schedule can be ready by January.

**8. "Good For the Cause":** Coleen will remind Road Department to mow the pollinator garden. Workday is not necessary, as just need to take in hop scotch. John said the Green Gathering is planting 30 trees at the Arendtsville School at 9am on Saturday and needs volunteers.

**9. Township Meetings:** The following upcoming meetings will be held at the Township Office at 23 Carrolls Tract Rd at the local prevailing time of 7:00 PM unless otherwise noted. Due to limited seating the meeting will also be held via platform Startmeeting.com. Cancellations are posted at the Township office. Meeting date or changes in the schedule are advertised in local paper.

- Hearing Zoning & SALDO Amendments – November 16, 2021 6:30 PM
- Board of Supervisors Meeting – November 16, 2021
- Planning Commission November 23, 2021
- Board of Supervisors Meeting – December 7, 2021
- Parks and Recreation Commission – December 14, 2021

**Adjourn Time:** 7:46 PM 1<sup>st</sup> Rob, 2<sup>nd</sup> Terry Motion passed

Submitted by: Nina Garretson