

Hamiltonban Township Board of Supervisors

23 Carrolls Tract Road, Fairfield, PA 17320

Monthly Meeting Minutes

February 5, 2019

At 7:00 PM Supervisor Deardorff called the meeting to order and welcomed the public. The Pledge of Allegiance was recited. The meeting is being recorded for the sole purpose as a review aid in compiling the written minutes.

Supervisors Present: J. Edward Deardorff, Douglas Woerner, LuAnn M. Dille, Robert L. Gordon, and David B. Martin.

Staff: Solicitor Matthew Battersby, Secretary/Treasurer Nina Garretson, and Roadmaster Ray Herr.

Public: Bob Sharrah, Cliff Frost, and John Messeder of the *Gettysburg Times*.

Approval of the Agenda: The Board unanimously approved the Agenda.

Public Comment: None.

Approval of the Minutes: Supervisor Dille motioned to approve January 7, 2019, Reorganization Meeting and January 7, 2019 Board of Supervisors Meeting; and the January 24, 2019 Board of Supervisors Workshop. Vice-Chairman Woerner seconded. The motion carried unanimously.

Solicitor's Report: Solicitor Battersby said he had a discussion with Bob Sharrah, Sharrah Design Group regarding the Adams Electric Coop Substation plans submission. Bob Sharrah addressed the Board regarding the following waivers and conditions. Waiver requested for required two parking spaces/turn around. He said they do not want to go over one acre of ground disturbance. If the Board will grant a waiver for them to open gate and park inside facility which would have adequate space for a turn around. Chairman Deardorff motioned to grant a waiver for no additional off-street parking spaces, and to use parking and/or turn around inside facility. Vice-Chairman Woerner seconded. The motion carried unanimously.

Second waiver requested for SALDO 700.B.5.8 description on deed plot. The Planning Commission recommended approval of this waiver. Chairman Deardorff motioned to grant waiver for the bearings and distances of the entire property boundary to be indicated on the plans, and only the immediate drawing of plan, not the whole tract of land. Vice-Chairman Woerner seconded. The motion carried unanimously.

Third waiver requested SALDO 700.B.7 again Bob stated that only two acres are being developed of this much larger tract. The Planning Commission recommended approval of this waiver. Chairman Deardorff motioned to grant waiver for the table of the existing and proposed gross and net acreages for the properties being subdivided. Vice-Chairman Woerner seconded. The motion carried unanimously.

Fourth waiver requested for SWM 3070.C Stormwater management facilities as there is minor grading occurring in Zone A floodplain which is insignificant in the overall flood plain associated with Middle Creek. The required stormwater management for this project does not require modeling of the 100-year storm and therefore any inundation that may occur is unregulated. Bob said the basin berm has been moved northward to get it out of the road right-of-way, and no revisions to the design have been made as a result of this minor relocation. The Planning Commission recommended approval of this waiver. Chairman Deardorff motioned to grant waiver for the stormwater management Zone A exemption based on the Planning Commissions recommendations. A Stormwater Agreement must be signed and executed and recorded prior to approval. Supervisor Martin seconded. The motion carried unanimously.

Bob stated the owner's and equitable owner's acknowledgements shall be signed and notarized prior to recording. He stated the Planning Waiver/Non-Building Declaration forms have been sent to the SEO for review and approval. The plans have been sent to the Fairfield Fire Department for review and comment relative to emergency services.

Bob said the owners will add some additional native trees based which is listed on the plan. Solicitor Battersby stated all waivers should be listed on plans. Supervisor Dille motioned to give Adams Electric Mt. Hope Substation Subdivision Plans as recommended by the Planning Commission conditional approval of the plan with the conditions and waivers discussed this evening, that all appropriate documents are signed and recorded, and pending review by the Fairfield Fire Department. Supervisor Gordon seconded. The motion carried unanimously.

Bob Sharrah asked where the Board and Planning Commission are with the Draft Zoning Ordinance. Chairman Deardorff said probably a hearing in July. Bob said he will submit comments to the Board of Supervisors and Planning Commission regarding setbacks in the draft zoning ordinance. Supervisor Gordon stated he has notified the Adams County Planner if new draft map is ready but has not received a response. Bob Sharrah left the meeting at 7:18 PM.

Supervisor Dille motioned to accept the Solicitors Report. Vice-Chairman Woerner seconded. The motion carried unanimously. Solicitor Battersby left the meeting at 7:19 PM.

Road Report: Chairman Deardorff stated the Roadmaster's Report was submitted to the Board in their packets prior to the meeting. Vice-Chairman Woerner motioned to approve repair estimate of \$850.00 for heating system at Maintenance Shop. Supervisor Martin seconded. The motion carried unanimously.

Chairman Deardorff motion to add Supervisor David Bradley Martin to the Road Department as an on-call employee and add to Township insurance. Vice-Chairman Woerner seconded. The motion carried unanimously.

Vice-Chairman Woerner motioned to register James Eyler and David B. Martin for flagger training on March 28 2019. Supervisor Martin seconded. The motion carried unanimously.

Roadmaster stated more winter materials need to be ordered. Supervisor Gordon motioned to approve ordering 15-20 skids of mag chloride, anti-skid and 150 tons of road salt. Supervisor Martin seconded. The motion carried unanimously.

Roadmaster said he has done measurements on Hickory Bridge Road and reported that blacktop cost are going up. Chairman Deardorff suggested that the Board consider doing Orrtanna while in the area. Supervisor Gordon said Roadmaster should check with PA American Water to see if there are any maintenance plans. Roadmaster Herr said at the first pipe they will need to raise up the road surface about 2 feet to keep water off the road. Chairman Deardorff motion to approve proceeding with project, complete the base repair, the rental of needed equipment including compaction roller. Supervisor Gordon seconded. The motion carried unanimously.

Roadmaster Herr reported that the DEP Permit is not complete for the dredge work done on Mt. Hope Road and he will be meeting with the Township Engineer. Roadmaster Herr would also like to dredge out the creek along Cold Springs Road which will need DEP Permit. Supervisor Gordon motioned to approve the application for DEP Permit. Vice-Chairman Woerner seconded. The motion carried unanimously.

Chairman Deardorff said the Township should install three safety lights, two at each end of Scotch Trail and one at Rum Trail. Another will be needed at a later time at Lightning Trail. Supervisor Martin motioned to approve the installation of the three lights. Vice-Chairman Woerner seconded. The motion carried unanimously.

Treasurer's Report and Formal Approval of all Expenditures for the Month:

Secretary/Treasurer Garretson submitted her report to the Board of Supervisors in the packets. Vice-Chairman Woerner motioned to accept the Treasurers Report and approve all expenditures for the month. Supervisor Martin seconded. The motion carried unanimously.

Secretary's Report: Secretary's Report. Secretary/Treasurer Garretson submitted her report to the Board of Supervisors in their packets prior to the meeting. Supervisor Dille motioned to accept the Secretary's Report. Chairman Deardorff seconded. The motion carried unanimously.

New Business: Vice-Chairman Woerner motioned to participate with COSTARS cooperative purchasing program for a new salt contract agreement for August 2019-July 2020. Supervisor Dille seconded. The motion carried unanimously.

Chairman Deardorff motioned to send Per Capita 2018 tax delinquents list to York Adams Tax Bureau for collection. Vice-Chairman Woerner seconded. The motion carried unanimously.

Vice-Chairman Woerner motioned to approve registration and to promote the Hamiltonban Township 14th Annual Highway Cleanup on April 13, 2019 with the rain date of April 20th. Chairman Deardorff seconded. The motion carried unanimously.

Chairman Deardorff motioned to approve Hamiltonban Township to participate in the Adams County Hazard Mitigation Plan Update 2020 and appoint Supervisor Gordon as representative. Vice-Chairman Woerner seconded. The motion carried unanimously.

After further discussion on Hickory Bridge Road Project, Supervisor Gordon motioned to prepare and put out for bid Hickory Bridge Road Project in March. Roadmaster Herr will work with PennDOT representative on needs. Vice-Chairman Woerner seconded. The motion carried unanimously.

Supervisor Martin motioned to prepare and put out for bid stone and other materials in March. Roadmaster Herr will put together list and quantities estimated to be needed. Vice-Chairman Woerner seconded. The motion carried unanimously.

Supervisor Dille motioned to authorize Secretary/Treasurer Garretson to complete 2018 Combined Application for Reimbursement for Enforcing the PA Sewage Facilities Act and On-lot Sewage Disposal Program Annual Report. Vice-Chairman Woerner seconded. The motion carried unanimously.

Planning Commission Report: Supervisor Gordon motioned to advertise special joint meeting with Planning Commission Monday, February 25, 2019. Vice-Chairman Woerner seconded. The motion carried unanimously.

Supervisor Gordon motioned to approve and send comments prepared by Planning Commission Chair and Adams County Planner to the ACEDC and ACPD. Chairman Deardorff seconded. The motion carried unanimously.

Joint Parks and Recreation Commission Report: Draft January PRC meeting minutes were received by the Board in their Board packets prior to the meeting. No discussion.

EMA Report: No discussion.

Fire Company Reports: South Mountain Fire Company and Cashtown Fire Company reports were received by the Board prior to the meeting. Chairman Deardorff said he attended the Fountaindale Fire Company annual dinner event.

Zoning Officer's Report and Code Enforcement Officer's Report: Supervisor Dille requested the Building Officer check for permits for 1661 Cold Springs Road. Supervisor Dille motioned approve the Zoning Officer and Code Enforcement Officer's reports. Vice-Chairman Woerner seconded. The motion carried unanimously.

Adams County Council of Governments (COG)/Adams County Association of Township Officials Reports (ACATO): Supervisor Gordon stated ACATO looking for legislative priorities. Chairman Deardorff motioned to approve assistance and support for Volunteer Fire/EMS as Hamiltonban Township's priority for 2019. Vice-Chairman Woerner seconded. The motion carried unanimously.

York Adams Tax Bureau (YATB)/Adams County Tax Collection Committee Reports (ACTCC): Supervisor Dille reported YATB met and did have a quorum in York, and ACTCC to be held on February 6, 2019.

Pennsylvania State Police Report. Supervisor Gordon stated the January report showed 40 calls in the township, with 19 being school checks.

Special Notices: The Board of Supervisors will be meeting with the Planning Commission at their regular monthly meeting on February 25, 2019 to discuss the Draft Zoning Ordinance.

Township Meeting Dates: All public meetings are held at the local prevailing time of 7:00 PM at 23 Carrolls Tract Road, Fairfield, PA. Rescheduled changes of date or time will be advertised via the *Gettysburg Times*. Cancellations will be via a notice on the office door.

- Parks and Recreation Commission – February 12, 2019.
- Joint Board of Supervisors and Planning Commission – February 25, 2019.
- Planning Commission – February 26, 2019.
- Board of Supervisors Regular Workshop – February 28, 2019.
- Board of Supervisors – March 5, 2019.

Adjournment: Supervisor Dille motioned to adjourn at 7:51 PM. Seconded by Vice-Chairman Woerner. The motion carried unanimously.

Nina Garretson
Secretary/Treasurer

J. Edward Deardorff
Chairman